Section (Put a mark)

Monography\_\_\_\_\_

Miscelanea

**Title in English: Arial 18 black and justified. Maximum 80 words with spaces**

*Title in Spanish: Arial 14 italics and justified. Maximum 80 words with spaces*

**Abstract in English**

Minimum 220 and maximum 230 words. It must include 1) Justification; 2) Objectives; 3) Methodology and sample; 4) Main results; 5) Main conclusions. It must use impersonal voice “This investigation analyses…..”

**Abstract in Spanish (Resumen)**

Minimum 210 and maximum 220 words in italics. It must include 1) Justification; 2) Objectives; 3) Methodology and sample; 4) Main results; 5) Main conclusions. It must use impersonal voice “This investigation analyses…..”It cannot be translated using an automatic translator.

**Keywords in English**

8 standardized terms, preferably a one-one term, and from Thesaurus of *Leibniz Information Centre for Economics* separated by comma (,).

**Keywords in Spanish (Palabras clave)**

The same 8 terms but in English. The words must be divided using commas (,). Do not use an automatic translator.

|  |
| --- |
| **Only for the editorial use****How to quote:** XX,XX. and XX.XX. (2018). Title of the article. *Retos Revista de Ciencias de la Administración y Economía, X*(XX), pp. XX-XX. <https://doi.org/>**Received on:** 00/00/00 **Revised on:** 00/00/00 **Approved on:** 00/00/00 **Published on:** 00/00/00 |

1. **Introduction (First order heading Arial 11 in bold)**
	1. **Second order Sub-heading (Arial 10, in bold)**
		1. *Third order sub-heading (Arial 10, italics)[[1]](#footnote-1)*
2. **Materials and methods**

Text in Arial 10, justified. Spacing of 1,15, only with tab the second ad following paragraphs.

 The structure of the article must be according to the rules stated in the author guidelines, found on the webpage. There must be double spacing before a heading and sub-heading.

1. **Results**
2. **Conclusions and discusion**

**Financial support of the research (Optional)**

Entity: it is mentioned

Country: it is mentioned
City: it is mentioned

Subsidized project: It is not included in the anonymous version

Project code: It is not included in the anonymous version

**References (APA 6th Edition)**

From 35-40 references for researchers (most of them coming from Scopus)

From 60-70 references for studied and critical revision of the literature

1. Footnotes must be written in Arial, 8 and justified. [↑](#footnote-ref-1)